

Please affix a recent
colour photograph
of the child

ADMISSION FORM

Form.No.:

Please register the name of my Child for admission in your school

1. Admission sought to Class

2. Child's Name in Full (**Capital Letters**).....
 Gender **M** **F** (Surname Name) (First Name) (Father Name)

3. Date of Birth (in figures) Date Month Year
 (in words)

Age as on 31st May Years Months Days

4. Religion Caste Sub Caste OBC / SC / Yes ___ No ___

5. Place of Birth

6. Last School Attended

7. Blood Group

8. Mother Tongue

9. Present Postal Address

Permanent Postal Address

Telephone No. (R) Email :

10. Details of Parents : Father Mother Guardian

i. Name

ii. Age

iii. Educational Qualifications

iv. Occupation

v. Place of work

Telephone No. (M).....

(O).....

vi Passport No

viii Aadhar No.

SCHOOL

Previous school attended, if any :(recognised / not recognised)

School Transfer Certificate in Original to be submitted along with.

Details of siblings studying in Tripada Singapore Internationalé School

Class / Sec.

Name of Child

.....
.....

Areas in which you could contribute to enrich school life terms to time, skills etc. Please put a tick

Cultural..... Medical..... Media.....
Professional..... Sports Academics.....

SIGNATURE:

I, here by, certify that the information given in the Admission Form is complete and accurate. I understand and agree that misrepresentation or Admission of Facts will justify the denial/cancellation of admission or expulsion of my child. I have read an here by consent to the terms and conditions enclosed with the Admission Form.

.....

Signature of Father / Mother

.....

Signature of Guardian

Date:

FOR SCHOOL USE ONLY

- | | | | |
|---|--------------------------|--------------------------------------|--------------------------|
| 1. Passport size photo of child - 3 | <input type="checkbox"/> | 5. Photo copy of Id Proof of Parents | <input type="checkbox"/> |
| 2. Photo copy of Birth Certificate of Child | <input type="checkbox"/> | 6. Original Leaving Certificate | <input type="checkbox"/> |
| 3. Photo copy of Mark sheet | <input type="checkbox"/> | 7. Photo copy of Pan Card | <input type="checkbox"/> |
| 4. Photo copy of child's Aadhar Card | <input type="checkbox"/> | 8. Photo copy of Passport | <input type="checkbox"/> |

Cheque Details :

- Date
- Cheque No.
- Bank

- G.R. No.
- Date of Admission
- Sign of Principal

Date :

TERMS AND CONDITIONS

1. Rules & Regulations

- 1.1 Registration Form to be filled in and submitted to the School Office before the end of the Registration period.
- 1.2 Dates for counseling will be given at the time of registration. The school authorities reserve the right to change the date and time of counseling.
- 1.3 Mere issue of form or registration does not imply admission .Admission is subject to availability of seats.
- 1.4 Photocopy of Birth Certificate issued by Municipal Corporation or the concerned civic authority must accompany with the originals duly attested.
- 1.5 Incomplete or illegible Registration Forms, without photographs will not be processed / accepted.
- 1.6 Age for admission to Std I as on 31 st May of the academic session in which admission is sought should be 5 years and above. Age should be properly specified in the form.

2. Admission Procedure

Admission formalities

- 2.1 Parents are requested to fill carefully and submit the Admission form at the time of payment of fees .
- 2.2 The date of birth of the child is required to be supported by the Birth Certificate in original issued by the Municipal Corporation/Local Bodies as applicable along with a certified Photostat copy there of. An affidavit or any other evidence is not acceptable in support of birth Certificate. It has to be attached with the admission Form.
- 2.3 Candidates whose names are included in the list must pay the fees by the dates indicated on the list, otherwise admission will automatically stand to cancel.
- 2.4 The child will be granted the student identify card only after all admission formalities have been completed.
- 2.5 Parents have to report at the reception counter on the dates specified in the joining instruction.
- 2.6 The child has to report in complete School Uniform, along with books and stationary as prescribed by the school.
- 2.7 Registration fees in any case will not be refunded (even if the child has not attended for a single day).
- 2.8 The Management will be the final authority for confirmation of admission.
- 2.9 The school will not accept any kind of unwanted behavior in order to maintain peaceful school environment.

This follows: a] loud /offensive /abusive language

b] threatening of any kind to staff members or school authorities or destroying school property

c] In case if parents misbehaving, the school has the right to issue LC to the student

3. Fees

- 3.1 Provisional Fee structure is announced as per Supreme Court's guidelines and we would abide by their respectable decision.
- 3.2 The fees have to be paid in the form of 4 PDC cheques during the time of commencement of new session.
- 3.3 A penalty of Rs.450/- will be levied in case of cheque issued for fees is dishonored by the bank.
- 3.4 A penalty of Rs.15/- per day will be charged for late payment of fees. In case of month's delay Rs. 250/- will be charged. If the fees are not paid for the tenure of 3 months we would be enforced to revoke your admission and issue your ward's leaving certificate.
- 3.5 Fees once paid are not refundable for any reasons whatsoever.
- 3.6 The transport and food fee enhancement shall be dependent on the prevailing rate of inflation.

4. Right to Alteration / Modification

- 4.1. The Management reserves the right to modify, after and / or include any other terms and conditions that may be deemed fit in the interest of the institution, which will be duly informed to the parents. Subject to Ahmedabad Jurisdiction.

5. Medical Facility

- 5.1 The school provides facilities of First-Aid only.
5.2 The school cannot be held responsible for injury suffered by a child. No reimbursement charges would be made towards any medical treatment.

6. Absence from School

- 6.1 No student will be allowed to go home during the school hours for the purpose of attending a marriage or to consult a doctor, except prior permission has been granted.
6.2 Student should produce a leave application and get it sanctioned for availing it.
6.3 Student who will remain absent for more than a month should submit the medical certificate if the student has been unwell.
6.4 If the student remains absent for three months, then his/her name will be deleted without any intimation from the Register. In such situation it is the responsibility of the parents to inform in the office in the documented form and fees must be paid in such cases.

7. Illness

- 7.1 The child who is unwell and has sickness / diarrhoea / fever should not be sent to school.
7.2 In the case of communicable diseases, the school should be notified immediately.

8. Discipline

- 8.1 Discipline is an important element in providing an ideal class room.
8.2 Discipline is most effective when parents and the school work together to bring about desirable behavior and we therefore will consult with parents at every opportunity.

9. Attendance

- 9.1 Regular and punctual attendance in school is essential for the progress and level of achievement of every pupil and is encouraged by all staff members. If a pupil is absent due to illness, parents are requested to inform the school, with written application and submit medical certificate without fail to the class teacher. If a pupil is likely to be absent for reasons other than illness, teachers and the office need to be notified so that the teacher prepares work for the pupil.
9.2 The school is not responsible for preparing advance work without adequate notice.

Important information

- No Certificate / Testimonials are to be submitted along with any form unless specified.
- This form is only for Registration of admission.
- No Registration fee is to be submitted with this form.

Disclaimer :

- All the above terms and conditions are subject to amendment from time to time as per the decision of the management.
- The decision of the management shall be final in all matters pertaining to the admission process and policy of the school.

Parents' Sign _____

Date _____

Name of the child _____